

Day of Coordination

- 3-5 months before the wedding
- 1- 1.5 hour initial consult
- 2- 1 hour consults (last one 10 days before the wedding)
- Custom wedding day, ceremony and reception itinerary
- Itinerary given to all vendors
- 1 hour directing rehearsal
- Direct ceremony processional and reception
- Manage all wedding day activities
- Point of contact for vendors day of the wedding
- Assist wedding party
- Pinning Corsages and Boutonnieres.
- Provide emergency kit
- Final payments to vendors day of wedding
- Oversee setup of ceremony and reception
- MC notes
- Cake Cutting
- Preservation of cake top
- Retrieval of gifts, cake, personal items
- Assist with clean up
- Etiquette Guidelines
- Wedding planning checklist
- Confirm vendor details
- Set up guest book and other personal wedding items
- Private Dining Moment